

**Oxford Academy & Central School Board of Education
Regular Meeting and Annual Budget Hearing
May 7, 2024**

Mrs. Gates called the meeting to order at 6:00 p.m.

Call to Order

Mrs. Gates led those present in the flag salute.

Flag Salute

Additions: 2.3 7&8 Grade Chorus Overnight Trip – Rochester, May 12

Additions

Deletions: None

Deletions

Present were Trustees: Julie Gates, John Godfrey, Nathaniel Emerson, Matthew Leach and Brian Sheridan.

Present

Interim Superintendent

Terrance Dougherty

School Business Manager

Erin Gramstad

District Clerk

Michele Rice

High School Principal

Dawn Hover

Middle School Principal

Greg Lehr

Primary School Principal

Brian Collier

Visitors

Jonathan Rogers, Cat Reeder, Kathryn Rutz, Sarah Leach, Kim Bohannon, Scott Duell, Clifton Ketchum, Holly Abbott, Dick Davis, Jon Kramnich, Courtney Emerson, Terry Figary

Visitors

Approve Minutes

Mr. Leach made a motion, seconded by Mr. Sheridan to approve the meeting minutes of April 16, 2024. Yes-5, No-0, Motion carried.

Minutes

Reports/Presentations

Annual Budget Information 2024-2025 – Dr. Dougherty welcomed those in attendance. He reviewed how the proposed budget was developed. Ms. Gramstad spoke about the proposed budget noting programs will be maintained, the 4.59% tax increase is \$254,865, switching health insurance is a cost savings but there are other significant increases (BOCES, ERS and TRS rates, along with inflation). The vote date is May 21. Residents can vote at the high school media center from noon until 8 pm.

**Annual
Budget
Information
2024-2025**

Capital Project – Mr. Duell noted the recent building condition survey, issues identified, and favorable financial timing has brought about a capital project proposal. Mr. Duell shared highlights of the project including preservation to the MS, security, HS AGRISTEAM, tennis court improvements, playgrounds, HS/PS campus traffic circulation and infrastructure improvements, for a total estimate of \$19,500,000. The funding sources would be state aid at 93.8% and use of the capital reserve. Mr. Duell shared a timeline for the project. Construction would start in April 2026 with completion in October 2026.

**Capital
Project**

Dr. Dougherty opened the floor to discuss the proposed budget and capital project. A few items noted from the public were the inflated cost of window replacements and playground structures, along with the need to replace them and the tennis court. Mr. Duell noted NYS requires prevailing wages on school projects which is costly.

**Open
Floor**

7 & 8 Grade Chorus Overnight Trip – Mrs. Bohannon and Mrs. Leach requested to take chorus students on an overnight trip to see the Shrek musical and also attend the lilac festival in Rochester. The cost of the trip is being covered by the booster club. Parents have provided permission and there will be chaperones. Consensus of the BOE was in favor of the trip.

**7&8 Grade
Chorus
Overnight
Trip**

Interim Superintendent's Report

Dr. Dougherty provided a BOE self-evaluation tool and encouraged the BOE to submit it by May 10. He shared information on the workplace violence prevention policy and thanked Ms. Hover for her work on it. The scholar recognition dinner is coming up with Ava Benjamin as the valedictorian and Mr. Rathbun as her mentor. The 2024 BOE meeting schedule was shared along with a projected enrollment study. Prom is May 18. Dr. Dougherty proposed half days the last week of school and talked about faculty and staff appreciate week. He stated May 14 is the community forum to meet the superintendent candidates.

Interim Superintendent's Update

Leadership Team Updates

None

Public Comment

None

At 7:04 p.m., Mr. Emerson made a motion, seconded by Mr. Godfrey to enter into executive session for the purpose of other matters made confidential by state or federal law. Yes-5, No-0, Motion carried.

Executive Session

Mr. Emerson made a motion, seconded by Mr. Leach to appoint Dr. Dougherty Clerk Pro Tem. Yes-5, No-0, Motion carried.

Clerk Pro Temp

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve the CSE minutes. Yes-5, No-0, Motioned Carried.

CSE Minutes

At 7:13 p.m., Mr. Godfrey made a motion, seconded by Mr. Leach to come out of executive session. Yes-5, No-0, Motion carried.

Come out of Executive Session

Communications

None

Old Business

Mr. Emerson made a motion, seconded by Mr. Sheridan to approve resolutions G1-G2. Yes-5, No-0, Motion carried.

05-24(1) G1

BE IT RESOLVED: Upon the recommendation of the Interim Superintendent of Schools, that this Board does hereby approve the Workplace Violence Prevention Policy and Documents as presented.

Workplace Violence Prevention Policy

05-24(1) G2

BE IT RESOLVED: Upon the recommendation of the Interim Superintendent of Schools, that this Board does hereby approve the 2024-2025 Board of Education Meeting Schedule as presented.

2024-25 BOE Meeting Schedule

New Business

Mr. Emerson made a motion, seconded by Mr. Sheridan to approve resolutions G3-G4. Yes-5, No-0, Motion carried.

05-24(1) G3

BE IT RESOLVED: Upon the recommendation of the Interim Superintendent of Schools, that this Board does hereby approve the Summer Transportation Contract between Delaware-Chenango-Madison-Otsego BOCES and Oxford Academy & Central School District for July 1, 2024 through August 31, 2024 at a cost of \$4.40 per mile plus driver, tolls, meals and lodging.

BOCES Summer Transportation Contract

05-24(1) G4

BE IT RESOLVED: Upon the recommendation of the Interim Superintendent of Schools, that this Board does hereby approve the Transportation Contract between Delaware-Chenango-Madison-Otsego BOCES and Oxford Academy & Central School District for September 1, 2024 through June 30, 2025 at a cost of \$4.40 per mile plus driver, tolls, meals and lodging.

**BOCES
2024-2025
Transportation
Contract**

Business Office

Mr. Emerson made a motion, seconded by Mr. Sheridan to approve resolutions G5-G8. Yes-5, No-0, Motion carried.

05-24(1) G5

BE IT RESOLVED: Upon the recommendation of the Interim Superintendent of Schools, that this Board does hereby approve the Treasurers Report for March 2024 as given.

**Treasurers
Report**

05-24(1) G6

BE IT RESOLVED: Upon the recommendation of the Interim Superintendent of Schools, that this Board does hereby approve the DCMO BOCES billings (contract invoices) for services rendered for C0267-24 Contract Billing, 2051-24A CCSA College Day Lunch, and 112-24OT Sports Official Warrant totaling \$389,202.25.

**BOCES
Invoices**

05-24(1) G7

RESOLUTION AUTHORIZING PARTICIPATION IN THE BROOME-TIOGA-DELAWARE HEALTH INSURANCE CONSORTIUM

WHEREAS, the Oxford Academy and Central School Board of Education, at its meeting of May 7, 2024, does hereby authorize and approve a Municipal Cooperation Agreement with the Broome-Tioga-Delaware Health Insurance Consortium;

WHEREAS, the Municipal Cooperation Agreement is pursuant to General Municipal Law 119-o, by and between the parties is for the purpose of the Oxford Academy participating with the Broome-Tioga-Delaware Health Insurance Consortium;

BE IT RESOLVED, that the Oxford Academy Board of Education hereby authorizes participation with the Broome-Tioga-Delaware Health Insurance Consortium, in accordance with General Municipal Law 119-o, and shall be effective July 1, 2024.

This Resolution shall be effective this 7th day of May, 2024, and authorizes the Clerk of the Board of Oxford Academy to sign certification thereto.

**BTD
Health
Insurance
Consortium**

05-24(1) G8

BE IT RESOLVED: Upon the recommendation of the Interim Superintendent of Schools, that this Board does hereby approve the following inspectors and tellers for the May 21, 2024 budget vote:

**Budget
Vote
Tellers/
Inspectors**

**Holly Cirello
Susanna Colquitt
Hope Crawford
Ivy Davis
Jane Ford
Linda Grant
Joanne Lawton
Lori Magrath
Jennifer Jo Merritt
Carol Niederer
Marjorie Rogers
Mary Smith
Anna Stark
Gary Tompkins
Barbara Tompkins**

Cecy Yerton

Personnel

Mr. Sheridan made a motion, seconded by Mr. Emerson to approve resolutions C1-C3. Yes-5, No-0, Motion carried.

05-24(1) C1

BE IT RESOLVED: Upon the recommendation of the Interim Superintendent of Schools, that this Board does hereby approve the 2024 Summer Bridge/Catalyst Program Coordinator, at \$6,787.00.

Kimberly Bohannon

**Summer
Bridge/
Catalyst
Program
Coordinator
K. Bohannon**

05-24(1) C2

BE IT RESOLVED: Upon the recommendation of the Interim Superintendent of Schools, that this Board does hereby approve the 2024 Summer Theatre Camp Program Coordinator, at \$45.00 per hour.

Melissa Gross

**Summer
Theatre
Camp
Program
Coordinator
M. Gross**

05-24(1) C3

BE IT RESOLVED: Upon the recommendation of the Interim Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Teachers for the 2023-2024 school year.

**Substitute
Teachers**

| | | |
|------------------------|---|--------------------------------------------|
| Madalyn Barrows | - | Uncertified, retroactive to May 6, 2024 |
| Abigail Flynn | - | Uncertified, retroactive to April 22, 2024 |

Planning

Mrs. Gates noted the following reminders.

- May 10-11 – NYSSMA Festival, Norwich
- May 16 – District Art Show at 6 OTS, 4-6 pm
- May 21 – School Budget Vote, HS Media Center, Noon – 8 pm
- May 21 – 5-12 Spring Concert, OAPAA, 6 pm
- May 24 – No School (give back snow day)
- May 27 – No School, Memorial Day
- May 28 – No School (give back snow day)
- May 30-31 & June 1 – Sherburne Pageant of Bands
- June 3 – BOE Meeting, MS Conference Room, 6 pm

Reminders

Public Comment

None

BOE Member Comments/Concerns

Mr. Leach offered thanks to the chaperones of the Spanish trip to the Dominican Republic. Mr. Emerson noted the musical was wonderful.

**BOE
Member
Comments/
Concerns**

At 7:18 p.m., Mr. Sheridan made a motion, seconded by Mr. Godfrey to enter into executive session for the purpose of the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried. Mr. Ketchum was invited to attend.

**Executive
Session**

Mr. Sheridan made a motion, seconded by Mr. Emerson to appoint Dr. Dougherty Clerk Pro Tem. Yes-5, No-0, Motion carried.

**Clerk Pro
Tem**

At 7:40 p.m., Mr. Ketchum was excused.

Excused

At 7:40 p.m., Mr. Collier and Ms. Hover were invited to attend.

Invited

At 8:00 p.m., Mr. Collier and Ms. Hover were excused.

Excused

At 8:40 p.m., Mr. Leach made a motion, seconded by Mr. Sheridan to come out of executive session.

**Come out of
Executive
Session**

There being no further action to come before this Board, Mr. Godfrey made a motion, seconded by Mr. Leach to adjourn. Yes-5, No-0, Motion carried.

**Meeting
Adjourned**

Meeting adjourned at 8:45 p.m.


Michele D. Rice
District Clerk